

MINUTES OF THE DECEMBER 10, 2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors, Pain, Smith, Payne, Willett and CAO Rolfe.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Smith moved to accept the agenda as presented. Carried unanimously.

Minutes: Councillor Pain moved to accept the November 2024 regular meeting minutes as presented. Carried unanimously.

Old Business:

CAO Report: CAO Report is attached. Mayor MacCumber moved to accept the CAO report as presented. Carried unanimously.

Tax Sale An offer to purchase was received on the property located at 107 1st Ave N, but it was withdrawn. Advertising will continue.

Office Window

Renovation: Quotes have been obtained. Jarrod McCoy had the best bid and time frame to complete the job. He has been notified as well as the shutter was ordered and received.

Festival of

Lights: Festival of Lights will be Dec 18th. Councillor Smith moved to pay for the following prizes as usual, \$100 for the best residential light display, \$75 for 2nd, \$50 for third, and \$50 for the best business. Carried unanimously.

Financial

Statement: The November 2024 Financial Statement was presented and discussed. Councillor Payne moved to approve the November 2024 Financial Statement as presented. Carried unanimously.

Accounts

Payable: The accounts payable was distributed and discussed. Councillor Payne moved to pay the accounts payable. Carried unanimously.

New Business

2025

Borrowing

Bylaw #597 Bylaw 597 was presented for review. It is the Operating Loan Bylaw for 2025. Mayor MacCumber moved for 1st reading of Bylaw 597. Carried Unanimously. Councillor Smith moved for 2nd reading of Bylaw 597. Carried unanimously. Mayor MacCumber moved for permission to read the 3rd Reading of Bylaw 597. Carried unanimously. Councillor Willett moved for 3rd and final reading of Bylaw 597, the Operating Loan Bylaw for 2025. Carried unanimously.

Returning
Officer –
Municipal
Election 2025

Councillor Payne moved to appoint Lori Rolfe, CAO as the Returning Officer for the Municipal Election in October of 2025, and Admin Assistant Kelly MacCumber as the alternate Returning Officer, should any need arise for an alternate. Carried Unanimously.

Electrifying
Poles for
Christmas

Lights: A request has come to the office to find out how much it will be to power more poles for Christmas Lights. CAO Rolfe will submit a request to Fortis for information.

Computer
And Programming
Intown Pump

House: The current computer and SCADA system at the intown pumphouse is in need of an upgrade. A quote has been obtained from Candu for \$12000.00 Councillor Pain moved to go forward with the new computer and operating system for the in town pump house, water distribution system. Carried unanimously.

2025 Budget: Mayor MacCumber moved to use the 2024 Capital and Operational Budget as the interim budget for the 2025 year. Carried unanimously.

2025 Insurance
Declared
Value Old

School: Councillor Smith moved to declare the value of the Old School Building for insurance purposes at \$500,000. Carried unanimously.

Gis 2025

Project: ORRSC has asked if we would like to participate in the 2025 GIS Photo project. Our last photo is from 2021. After discussion it was felt that we have not had enough changes to warrant a new photo. CAO Rolfe will let ORRSC know.

Committee Reports:

Councillor

Willett: Attended the SouthGrow Quarterly meeting in Taber

Councillor

Payne: Attended the Ridge Country Housing meeting.
Attended the FCSS Meeting

Councillor

Pain: Attended the Handibus meeting
Attended the library board meeting.
Attended a zoom for the handibus grant

Councillor

Smith: Did not have any meetings to attend.

Mayor

MacCumber: Attended a Water Meeting
Attended the Mayors and Reeves Meeting
Attended the Quad Healthcare meeting
Attended a Healthcare meeting in Ft McLeod
Attended a meeting with CP Rail
Attended the Watershed Meeting

Correspondence: None to present.

Closed Session: Not requested at this time.

Adjourn: Councillor Smith moved to adjourn at 9:00 pm.



MAYOR

CAO

CAO Report – December 10, 2024

1. Public Works: Paul is back to work ½ days, very limited jobs he can perform.
2. Continued to sit in on the Wednesday water meetings. Nothing new to report
3. Attended the Handibus Meeting
4. Attended a meeting with our AMSC rep regarding benefits for next year.
5. Attended a meeting with CP Rail regarding the closure of the crossing at HWY 500. It will not be happening.
6. Attended a meeting with Facilitators from the U of L working on a study including FCSS regarding Seniors/Low Cost Housing for our area with Councillor Payne.
7. Christmas Holidays – Lori will work Dec 23/24 then be off until Jan 2nd. Kelly will be off Dec 23-29 and work Dec 30/31. Public works will work around each other with various days off.

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$738,716.16	\$ 18,814.26	\$ -	\$ 27,158.28	\$ 784,688.70
Receipts for the Month	\$ 35,739.00				\$ 35,739.00
Bank Account Interest Earned	\$ 2,483.93	\$ 62.63		\$ 0.71	\$ 2,547.27
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 776,939.09	\$ 18,876.89	\$ -	\$ 27,158.99	\$ 822,974.97
LESS:					
Disbursements for the Month:	\$37,922.02				\$ 37,922.02
NEW GIC's					\$ 46,499.69
ASFF School Taxes					\$ -
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/NSF	\$ 27.32				\$ 27.32
Loans Paid:					\$ -
Sub-Totals	\$ 37,949.34	\$ -	\$ -		\$ 37,949.34
NET BALANCE at end of Month:	\$ 738,989.75	\$ 18,876.89	\$ 0.00	\$ 27,158.99	\$ 785,025.63
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 757,613.59	\$ 18,876.89		\$ 27,158.99	\$ 803,649.47
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 1,074.06				\$ 1,074.06
SUB-TOTALS:	\$ 758,687.65	\$ 18,876.89	0.00	\$ 27,158.99	\$ 804,723.53
LESS:					
Outstanding Cheques:	\$ 19,697.90				\$ 19,697.90
NET BALANCE at end of Month:	\$ 738,989.75	\$ 18,876.89	0.00	\$ 27,158.99	\$ 785,025.63
OUTSTANDING CHEQUE LIST:		RECEIPTS FOR THE MONTH:			
Number	Amount				
2024411	\$1,869.97			Taxes	\$22,584.42
2024412	\$393.75			utilities	\$9,580.05
2024413	\$2,245.88			Office	\$20.00
2024414	\$26.33			Franchises	\$2,074.16
2024415	\$2,654.82			WCB Payment	\$1,440.32
2024416	\$36.75			School Rent	\$40.00
2024417	\$120.00			Rounding	\$0.05
2024419	\$76.01				\$35,739.00
2024425	\$2,690.06				
2024427	\$143.18				
2024430	\$100.00				
2024431	\$299.50				
2024432	\$450.00				
2024434	\$2,203.25				
2024435	\$881.66				
2024437	\$40.00				
2024439	\$24.40				
2024440	\$5,334.34				
2024441	\$108.00				
Total	\$19,697.90				
CRAS GIC	\$46,449.69			Catholic Cemetery	\$2,067.19
				Cemetery Project	\$94,234 available

THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 10th DAY OF DECEMBER 2024

[Signature] MAYOR

[Signature] C.A.O.

ATTACHMENT FOR DEC 10/24 MEETING

APPROVE FOR PAYMENT

AMSC	9,474.25 gas & electricity
ATB mastercard	260.45 postage, adobe, office supplies
MacCumber, ScoTT	93.98 keys for school
MR Home hardware	50.19 christmas lights
Ridge Auto	69.56 vehicle supplies, cable ties
South Country Tire	1,596.00 tires silverado
Telus	30.26 Fire siren
Telus	323.79 cell phones Nov & Dec
TLC Ventures	1,767.15 Service Analyzer in town water plant
Town of Milk River	1,475.00 november garbage
UFA	4,423.61 gas & diesel
Westech	210.00 toilet rental
Zone 3	90.70 copier maintenance
Total	19,864.94

15848 Rec Board

Village of Coutts

Cheque Listing For Council

2025-Jul-2
2:24:21PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2024425	2024-11-29	ROLFE, LORI A				
2024426	2024-11-29	MACCUMBER, KELLY J				
2024427	2024-11-29	JOHNSON, TRACY				
2024428	2024-11-29	MACCUMBER, SCOTT				
2024429	2024-11-29	PAYNE, MEGAN				857.85
2024430	2024-11-29	WILLETT, JIMMY				199.50
2024431	2024-11-29	SMITH, TANYA				100.00
2024432	2024-11-29	PAIN, STEPHEN				299.50
2024433	2024-11-29	BYRTUS, JENELLE				450.00
2024434	2024-11-29	GOLDSMITH, PAUL				
2024435	2024-11-29	ATB FINANCIAL	NOV 2024 RRSI	NOV 2024 RRSPS	881.66	881.66
2024436	2024-11-29	BYRTUS, JENELLE	NOV 24 MILEAC	MILK RIVER X 8	195.20	195.20
2024437	2024-11-29	CRAS	GYM RENT	GYM RENT PAID TO VILLAGE IN	40.00	40.00
2024438	2024-11-29	MACCUMBER, SCOTT	NOV 24 MILEAC	LETHBRIDGE, FORT MACLEOD,	370.88	370.88
2024439	2024-11-29	PAIN, STEPHEN	NOV 24 MILEAC	MILK RIVER	24.40	24.40
2024440	2024-11-29	RECEIVER GENERAL FOR CANADA, CANADA RE	NOV 2024	NOV 2024 REMITTANCE	5,334.34	5,334.34
2024441	2024-11-29	SMITH, TANYA RENEE	NOV 24 MILEAC	MAGRATH	108.00	108.00
2024442	2024-11-21	PEKA ROLLSHUTTERS	OFFICE WINDO	ROLLSHUTTER FOR OFFICE WIN	380.00	380.00
2024443	2024-12-02	TELUS	INT PHONES DI SG 911 LINE	INTERNET PHONES SG 911 LINE 2 MONTHS	272.16 92.72	364.88

Total 18,988.62

*** End of Report ***