

MINUTES OF THE MARCH 12TH, 2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors Willett, Pain, Smith, and CAO Rolfe.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Smith moved to accept the agenda as presented. Carried unanimously.

Delegate: David Munn with the Milk River RCMP Detachment was called away with an issue and did not attend the meeting.

Minutes: Councillor Pain moved to accept the February 2024 regular meeting minutes as presented. Carried Unanimously.

Old Business:

CAO Report: CAO Report is attached. Mayor MacCumber moved to accept the CAO report as presented. Carried unanimously.

Tax Sale Waiting on Land Titles paperwork to be processed.

MR Water Study: The study is still on going. Meeting that was supposed to be in February was cancelled. The grant is submitted however, and updates will be coming in the future.

Website: Being worked on.

Computers: The new office computers are here and installed, they are working great.

Drought: Alberta Environment is predicting a very dry spring and summer this year. CAO Rolfe as well as some council members have been attending seminars and webinars regarding this issue in preparation for the drought.

Door Prizes: Door prizes were purchased for the Milk River Watershed as well as the Firemen Appreciation banquet.

Medical

Staff Housing: It has been determined that no council in the area are interested in footing the bill for a new build for a doctor in Milk River. Options are still being looked at for different scenarios.

Financial

Statement: The February 2024 Financial Statement was presented and discussed. Councillor Smith moved to approve the February 2024 Financial Statement as presented. Carried unanimously.

Accounts

Payable: The accounts payable was distributed and discussed. Councillor Smith moved to pay the accounts payable. Carried unanimously.

New Business

CP Rail: We have been receiving complaints once again about CP engines running for days at a time just north of the port. CAO Rolfe has contacted the representative for this area. The position has a new manager and he has been invited down to have a meeting to discuss our prior arrangement with CP as to where the engines are supposed to be parking.

Committee Reports:

Councillor

Willett: Attended the All Council meeting in Stirling

Councillor

Payne: Attended the Ridge Country Housing Meeting
Attended the FCSS Meeting
Attended the All Council meeting in Stirling

Councillor

Pain: Attended the Handibus Meeting
Attended the Coutts Fire Department meeting

Councillor

Smith: Attended the Chief Mountain Solid Waste Commission Meeting
Attended the All Council meeting in Stirling

Mayor

MacCumber: Attended the Doctor Housing Meeting
Attended a meeting with RPAP
Attended an AHS South zone meeting update
Attended The Milk River Watershed Meeting on drought in Lethbridge
Attended the Mayors and Reeves meeting

Correspondence: Correspondence from the RCMP was discussed.

Closed Session: Not Requested at this time

Adjourn: Councillor Willett moved to adjourn at 8:30 pm.


MAYOR


CAO

1. Public Works: No word on the plow truck yet, waiting on Devan to diagnose and get parts. Getting mowers ready etc. We will need a new tank for the sprayer this year. Paul has taken his Basic Emergency Management and did not pass, he will retake, Nellie has not started hers. We are trying to line up an in person course, which is much easier. Nellie will also be taking First Aid in April
2. Sent in Municipal Acquisition Forms for the 3 lots, returned with an error, will be resubmitted.
3. Working on 2 grants for the Fire Department, one is submitted for Turn Out Gear out the states. The other is for some equipment (Lethbridge Community Foundation). It has to be submitted on Friday. Hoping the Fire Dept gets the costs etc to me by then, if not it will not be submitted this go around.
4. Also working on the Ag Society grant for the entrance/office renovation with Ross. I will have that ready to submit when I'm back from holidays, as it opens April 1.
5. Attended 2 drought seminars---one in person in Lethbridge sponsored by MRWSA, and one was Municipal Affairs. Both are predicting very dry conditions this spring/summer unless we get some more snow pack.
6. Handibus Safety Review is complete. It passed, but there are a lot of areas to be improved on. This will be discussed at the meeting on March 13th. Some of the paperwork I can do, some is out of my scope, so someone will have to volunteer from the board to do it.
7. Auditor will be here to complete the year end on April 3-4. All information will be forwarded to them that they need before I go on holidays.

February 2024 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$576,094.77	\$18,121.49	\$-	\$37,071.70	\$631,287.96
Receipts for the Month	\$30,154.54				\$30,154.54
Bank Account Interest Earned	\$2,392.65	\$76.31		\$1.08	\$2,470.04
GIC Matured + interest CRAS Interest					\$-
Loans Received:					\$-
SUB-TOTALS:	\$608,641.96	\$18,197.80	\$-	\$37,072.78	\$663,912.54
LESS:					
Disbursements for the Month:	\$111,306.95				\$111,306.95
NEW GIC's					
ASFF School Taxes					\$-
Transfer to AMIP chequing					\$-
Revolving Loan Interest / Bank Fees/NSF	\$26.84				\$26.84
Loans Paid:					\$-
Sub-Totals	\$111,333.79	\$-	\$-		\$111,333.79
NET BALANCE at end of Month:	\$497,308.17	\$18,197.80	\$0.00	\$37,072.78	\$552,578.75
BANK STATEMENT:					
Balance at end of Month - Bank:	\$564,790.59	\$18,197.80		\$37,072.78	\$620,061.17
Balance at end of Month - Investments:					\$-
CASH ON HAND at End of Month:	\$94.60				\$94.60
SUB-TOTALS:	\$564,885.19	\$18,197.80	0.00	\$37,072.78	\$620,155.77
LESS:					
Outstanding Cheques:	\$67,577.02				\$67,577.02
NET BALANCE at end of Month:	497,308.17	\$18,197.80	0.00	\$37,072.78	\$552,578.75
OUTSTANDING CHEQUE LIST:			RECEIPTS FOR THE MONTH:		
Number	Amount		Utilities	\$4,238.42	
2023481	\$51.15		Taxes	\$12,548.67	
2024054	\$23.10		Office	\$75.00	
2024068	\$243.41		Prairie Rose Lodge T	\$100.00	
2024069	\$112.50		Library Donation	\$600.00	
2024072	\$100.00		GST	\$11,537.98	
2024074	\$300.00		Franchises	\$3,466.96	
2024080	\$24.40		NSF	<u>-\$2,412.50</u>	
2024081	\$4,953.91		Total	<u>\$30,154.53</u>	
2024083	\$60,238.00		rounding	\$0.01	
2024084	\$1,530.55	Outstanding Cheque		<u>\$30,154.54</u>	
Total	<u>\$67,577.02</u>				
			Catholic Cemetery	<u>\$2,067.19</u>	
CRAS GIC	<u>\$44,376.10</u>		Cemetery Project	<u>\$244.73 Available</u>	
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS ^{12th} 2nd DAY OF ^{March} Jan 2024					
				MAYOR	
				C.A.O.	

Village of Coutts

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Cheque Listing For Council

2024-Mar-11
3:20:34PM

Cheque

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
2024065	2024-02-21	ATB FINANCIAL		PAYMENT		881.66
			feb 2024 rrsp	FEB 2024 RRSP	881.66	
2024066	2024-02-26	ROLFE, LORIAN				
2024067	2024-02-26	MACCUMBER, KELLY J				
2024068	2024-02-26	THIESSEN, KELLY				
2024069	2024-02-26	JOHNSON, TRACY				
2024070	2024-02-26	MACCUMBER, SCOTT				672.26
2024071	2024-02-26	PAYNE, MEGAN				199.50
2024072	2024-02-26	WILLETT, JIMMY				100.00
2024073	2024-02-26	SMITH, TANYA				440.58
2024074	2024-02-26	PAIN, STEPHEN				300.00
2024075	2024-02-26	BYRTUS, JENELLE				
2024076	2024-02-26	GOLDSMITH, PAUL				
2024077	2024-02-26	BYRTUS, JENELLE		PAYMENT		48.80
			FEB 24 MILEAG	2 X MILK RIVER	48.80	
2024078	2024-02-26	GOLDSMITH, PAUL		PAYMENT		195.20
			FEB 24 MILEAG	MILK RIVER X 8	195.20	
2024079	2024-02-26	MACCUMBER, SCOTT		PAYMENT		183.00
			FEB 24 MILEAG	MR X 2, LETH X 1	183.00	
2024080	2024-02-26	PAIN, STEPHEN		PAYMENT		24.40
			FEB 24 MILEAG	MILK RIVER HANDI BUS	24.40	
2024081	2024-02-26	RECEIVER GENERAL FOR CANADA, CANADA RE		PAYMENT		4,953.91
			feb 2024	FEB 2024	4,953.91	
2024082	2024-02-26	SMITH, TANYA RENEE		PAYMENT		122.00
			FEB 24 MILEAG	MAGRATH	122.00	
2024083	2024-02-29	AMSC INSURANCE SERVICES LTD., AUMA		PAYMENT		60,238.00
			44450	VILLAGE	46,236.00	
			44796	LIBRARY	1,221.00	
			44941	FIRE	3,738.00	
			45074	AG SOCIETY	4,622.00	
			45087	RODEO	4,421.00	
2024084	2024-02-29	RECEIVER GENERAL FOR CANADA, CANADA RE		PAYMENT		1,530.55
			20230015197	.42 MARCH, 1530.13 JUNE	1,530.55	

Total 78,979.33

*** End of Report ***

ATTACHMENT FOR MAR 12/24 MEETING

APPROVE FOR PAYMENT

AMSC	1,851.42	BENEFITS
AMSC	9,755.33	ELECTRICITY & GAS
ATB MASTERCARD	653.76	OFFICE SUPPLIES, SKIDSTEER PARTS, POSTAGE, ADOBE
BYRTUS, NELLIE	152.22	HIGH VIS CLOTHING
CAPITAL H2O SYSTEMS	194.26	INJECTION VALVE & REPAIR KIT FOR PLANT CHLORINE PUMP
CMRSWS	3,826.90	1ST HALF OF REQUISITION
JOHNSON, TRACY	16.45	CLEANING SUPPLIES SCHOOL
MICROAGE	4,225.20	OFFICE COMPUTERS & INSTALL
RECEIVER GENERAL	700.42	FIRE MOBILE RADIO RENEWALS
RIDGE AUTO	135.27	SHOP SUPPLIES
RIDGE WATER	1,663.94	DEC31-JAN 27 OPERATOR COSTS, 1 PAIL CHLORINE
ROLFE, LORI	112.50	WATERSHED PRIZES, SIGNS FOR SHOP, LIGHTS FOR SCHOOL
SAFEGUARD	201.50	PERSONALIZED WINDOW ENVELOPES
TELUS	45.89	SWEETGRASS 911 LINE
TOWN OF MILK RIVER	1,475.00	FEB GARBAGE
UFA	2,436.15	BULK DIESEL
VILLAGE/AG	120.00	MAR-APRIL WATER BILL
WESTECH	194.25	TOILET RENTAL
ZONE 3	49.18	COPIER CONTRACT
TOTAL	27,809.64	