

MINUTES OF THE APRIL 9th 2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors, Pain, Smith, Payne and CAO Rolfe. Also present Sharlene Thielen, Mark Stanford, Jan Johnson, Jacquelyn Cameron, Michael Glaesener, and Nellie Byrtus.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Smith moved to accept the agenda as presented. Carried unanimously.

Delegates:

Jan Johnson,
Mark Stanford
Coutts Fire &
Rescue:

Mark introduced Jan as the new Fire Chief. Mark has served on the Fire Department since March 17, 1982, and since 1987 as Chief. They also discussed other Fire Department matters regarding equipment, training, etc. They left after their presentation.

Sharlene
Thielen:

Sharlene Thielen had questions regarding cats and derelict properties. Discussion was held and it was determined that CAO Rolfe will send out some public education flyers and have discussions with the CPO's about both issues. Sharlene left after her presentation.

Minutes: Councillor Pain moved to accept the March 2024 regular meeting minutes as presented. Carried Unanimously.

Old Business:

CAO Report: CAO Report is attached. Mayor MacCumber moved to accept the CAO report as presented. Carried unanimously.

Tax Sale: Waiting on Land Titles paperwork to be processed.

Website: Being worked on.

CP Rail: CAO Rolfe is working on setting up a meeting with the Manager in Lethbridge, if that fails, we will go to his boss.

Financial
Statement:

The March 2024 Financial Statement was presented and discussed. Councillor Smith moved to approve the February 2024 Financial Statement as presented. Carried unanimously.

Accounts
Payable:

The accounts payable was distributed and discussed.
Councillor Payne moved to pay the accounts payable. Carried unanimously.

New Business

Fire Dept
Equipment:

Fire Equipment was discussed. CAO has recently applied for 2 grants to replace 3 sets of turn out gear and other necessary equipment.

Handi-Bus
Support

Letter: A request for a letter of support was received from the Handibus for a transportation operation grant. Mayor MacCumber moved that council send a letter of support for the Handibus. Carried unanimously. CAO Rolfe will draft a letter for the Mayor to sign.

Coutts Day: A theme for the parade was discussed and Farming and Ranching Past and Present will be the theme.

Committee Reports:

Councillor

Payne: Attended the Ridge Country Housing Meeting
Attended the FCSS Meeting

Councillor

Pain: Attended 2 Handibus Meetings
Attended the Chinook Arch Meetings

Councillor

Smith: Attended the Chief Mountain Solid Waste Commission Meeting

Councillor

Willett: Attended the AB Muni Conference
Attended the SouthGrow Summit
Attended the SouthGrow Meeting

Mayor

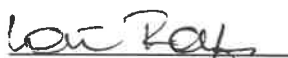
MacCumber: Attended the Doctor Welcome event
Attended the Milk River Watershed Meeting
Attended the Rec Board Meeting
Attended The AHS South zone meeting
Attended the Mayors and Reeves meeting

Correspondence: none to present.

Closed Session: Not Requested at this time

Adjourn: Councillor Smith moved to adjourn at 8:50 pm.

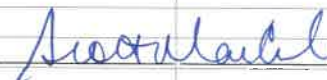
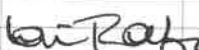

MAYOR


CAO

CAO Report – April 9, 2024

1. Public Works: Paul has hurt his knee from a fall while shovelling and is off on WCB until at least the 15th. Nellie is getting ready for spring work, no word on the truck as of yet.
2. Submitted 2 grants for the Fire Department for turnout gear and some equipment.
3. Ag Society Grant for the office/coc entrance renovation has not been announced.
4. Handibus year end financial statements are finished, and had review with Avil this morning. Still working on some compliance issues..
5. Auditor was here on April 3, he will be here next meeting to present the year end financials.
6. Working on Coutts Day Still need a theme.

March 2024 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$497,308.17	\$ 18,197.80	\$ -	\$ 37,072.78	\$ 552,578.75
Receipts for the Month	\$ 25,590.18				\$ 25,590.18
Bank Account Interest Earned	\$ 2,375.55	\$ 81.92		\$ 1.15	\$ 2,458.62
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 525,273.90	\$ 18,279.72	\$ -	\$ 37,073.93	\$ 580,627.55
LESS:					
Disbursements for the Month:	\$67,820.93				\$ 67,820.93
NEW GIC's					
ASFF School Taxes	\$17,663.70				\$ 17,663.70
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/NSF	\$ 27.00				\$ 27.00
Loans Paid:					\$ -
Sub-Totals	\$ 85,511.63	\$ -	\$ -		\$ 85,511.63
NET BALANCE at end of Month:	\$ 439,762.27	\$ 18,279.72	\$0.00	\$ 37,073.93	\$ 495,115.92
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 468,952.10	\$ 18,279.72		\$ 37,073.93	\$ 524,305.75
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 2,455.12				\$ 2,455.12
SUB-TOTALS:	\$ 471,407.22	\$ 18,279.72	0.00	\$ 37,073.93	\$ 526,760.87
LESS:					
Outstanding Cheques:	\$ 31,644.95				\$ 31,644.95
NET BALANCE at end of Month:	439,762.27	\$ 18,279.72	0.00	\$ 37,073.93	\$ 495,115.92
OUTSTANDING CHEQUE LIST:			RECEIPTS FOR THE MONTH:		
Number	Amount				
2023481	\$51.15			Utilities	\$14,300.35
2024108	\$2,753.75			Taxes	\$3,498.79
2024109	\$2,180.21			Office	\$250.00
2024110	\$173.87			Prairie Rose Lodge Donation	\$50.00
2024113	\$550.00			Police Fines	\$2,312.00
2024114	\$440.58			Franchises	\$3,770.47
2024115	\$300.00			rounding	\$0.02
2024117	\$2,382.59				<u>\$24,181.63</u>
2024118	\$881.66				
2024120	\$949.20	Outstanding Cheque			
2024121	\$146.40				
2024122	\$12,390.00				
2024124	\$24.40				
2024126	\$5,566.41				
2024127	\$1,289.09				
2024128	\$209.84				
2024129	\$134.20			Catholic Cemetery	\$2,067.19
2024130	\$1,221.60			Cemetery Project	\$244.73 Available
Total	\$31,644.95				
CRAS GIC	\$44,376.10				
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 9th DAY OF April 2024					
			 MAYOR		
			 C.A.O.		

Village of Coutts

Page 1 of 1

Cheque Listing For Council

2024-Apr-8
2:28:33PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2024108	2024-03-28	ROLFE, LORI A				
2024109	2024-03-28	MACCUMBER, KELLY J				
2024110	2024-03-28	JOHNSON, TRACY				
2024111	2024-03-28	MACCUMBER, SCOTT				998.93
2024112	2024-03-28	PAYNE, MEGAN				199.50
2024113	2024-03-28	WILLETT, JIMMY				550.00
2024114	2024-03-28	SMITH, TANYA				440.58
2024115	2024-03-28	PAIN, STEPHEN				300.00
2024116	2024-03-28	BYRTUS, JENELLE				
2024117	2024-03-28	GOLDSMITH, PAUL				
2024118	2024-03-28	ATB FINANCIAL	mar 24 rrsp	PAYMENT MARCH 2024 RRSP	881.66	881.66
2024119	2024-03-28	BYRTUS, JENELLE	MAR 24 MILEAC	PAYMENT MILK RIVER X 7	170.80	170.80
2024120	2024-03-28	GLENN'S PLUMBING & HEATING	3084 3085	PAYMENT PLANT & CC REPAIRS SCHOOL	576.45 372.75	949.20
2024121	2024-03-28	GOLDSMITH, PAUL	MARCH 24 MILI	PAYMENT MARCH 2024 MILEAGE	146.40	146.40
2024122	2024-03-28	GOVERNMENT OF ALBERTA	1800030535	PAYMENT 23-24 POLICE FUNDING MODEL	12,390.00	12,390.00
2024123	2024-03-28	MACCUMBER, SCOTT	MAR 24 MILEAC NETS & HELME	PAYMENT LETHBRIDGE, MILK RIVER FLOOR HOCKEY NETS & HELME	158.60 171.56	330.16
2024124	2024-03-28	PAIN, STEPHEN	MAR 24 MILEAC	PAYMENT MILK RIVER	24.40	24.40
2024125	2024-03-28	PAYNE, FLORENCE MEGAN	MAR 24 MILEAC	PAYMENT ALL COUNCIL STIRLING	87.84	87.84
2024126	2024-03-28	RECEIVER GENERAL FOR CANADA, CANADA RE	march 2024	PAYMENT MARCH 2024	5,566.41	5,566.41
2024127	2024-03-28	RIDGE WATER SERVICES COMMISSION	865	PAYMENT CONTRACT OPERATOR & CHLOI	1,289.09	1,289.09
2024128	2024-03-28	SMITH, TANYA RENEE	MAR 24 MILEAC	PAYMENT STIRLING, MAGRATH	209.84	209.84
2024129	2024-03-28	WILLETT, JIMMY	MAR 24 MILEAC	PAYMENT LETHBRIDGE	134.20	134.20
2024130	2024-03-28	WORKERS' COMPENSATION BOARD	27027423	PAYMENT INSTALLMENT	1,221.60	1,221.60
2024131	2024-04-03	ATB FINANCIAL MASTERCARD	april 2024	PAYMENT ATB	951.00	951.00
2024132	2024-04-03	TELUS	APR 24 PHONE APR 24 SG 911 MAR 24 SIREN	PAYMENT INTERNET PHONES MARCH 2024 SG 911 LINE FIRE SIREN	330.38 44.47 28.77	403.62

Total 37,062.79

*** End of Report ***

ATTACHMENT FOR APRIL 9/24 MEETING

APPROVE FOR PAYMENT

AMSC	1,860.70	BENEFITS
AMSC	9,291.07	ELECTRICITY & GAS
BARONS EUREKA FCSS	1,848.00	2024 ANNUAL FUNDING
BENCHMARK ASSESSMENT	2,154.34	APRIL-JUNE ASSESSMENT FEE
MICROAGE	32.81	FIX PRINTING ISSUE
MR HOME HARDWARE	34.39	KEY, MOP, CLEANER
NOBLES HEAVY DUTY	823.22	BACKHOE REPAIRS
ORRSC	592.50	APRIL 1-JUNE 30 PLANNING SERVICES
TELUS	208.14	CELL PHONES
TELUS	28.77	APRIL FIRE SIREN
TOWN OF MILK RIVER	6,819.04	6256 CM WATER FEB 1-MARCH 31
TOWN OF MILK RIVER	1,475.00	MARCH GARBAGE
WESTECH SANITATION	194.25	TOILET RENTALS
ZONE 3	71.13	COPIER MAINTENANCE
TOTAL	25,433.36	