

MINUTES OF THE NOVEMBER 12<sup>TH</sup>, 2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors, Pain, Smith, Payne, Willett and CAO Rolfe. Coutts Fire Dept: Jan Johnson Chief, Sean Butler-Deputy Chief. Also present residents Joanne Person, Carolyn Dangerfield, Brenda Balson, and Bailey Larroquette.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Payne moved to accept the agenda as presented. Carried unanimously.

Delegate: Joanne Person came to discuss the sea-can in her yard that was allowed as a temporary solution for storage for 6 months. The 6 months has expired and she would like to keep it for permanent now. This matter will be brought forward to the MPC for a decision.  
Joanne, Carolyn, Brenda and Bailey left at 6:40pm.

Jan Johnson and Sean Butler came to give an update on the Coutts Fire Department regarding training, maintenance, etc. They gave a great update on the current operations and left after discussion at 7:15 pm.

Minutes: Councillor Pain moved to accept the October 2024 regular meeting minutes as presented. Carried unanimously. Councillor Smith moved to accept the October Organizational meeting minutes as presented. Carried unanimously.

Old Business:

CAO Report: CAO Report is attached. Mayor MacCumber moved to accept the CAO report as presented. Carried unanimously.

Tax Sale: The two remaining Title Transfers relating to the tax sales has been completed. Councillor Smith moved to sell the property known as Plan 204BD Block 2 Lot 2 to Michelle Ceasor for the listed price of \$10,000.00, and to sell Plan 0810316 Block 8 Lot 25 to Kevin Krahn for the listed price of \$10,890.00. Carried unanimously.  
No offers currently on the other 2 properties.

Water: Water Restrictions are currently still sitting at level II restrictions, soon to be lifted.

Office Window

Renovation: Quotes are being sourced and a contractor will be hired from the best one including the quickest time frame.

Plow Truck: The plow truck engine replacement is complete and has been returned.

Financial

Statement: The October 2024 Financial Statement was presented and discussed. Councillor Willett moved to approve the October 2024 Financial Statement as presented. Carried unanimously.

Accounts

Payable: The accounts payable was distributed and discussed.  
Councillor Payne moved to pay the accounts payable. Carried unanimously.

New Business

- Gold Carts      A new program is being introduced regarding golf carts in municipalities. Our community does not qualify so we will not be pursuing it.
- Christmas:      The office will be closed on Dec 24<sup>th</sup> at noon and be back open on Dec 30. It will also be closed Jan 1<sup>st</sup>. The staff Christmas party will be on December 13<sup>th</sup> and the Festival of Lights on December 18<sup>th</sup>.
- Municipal  
Planning  
Commission:      Councillor Smith moved to appoint residents, Ross Tollestrup, Tracy Bakke and Esther Smith to the Municipal Planning Commission. Carried unanimously.

Committee Reports:


- Councillor  
Willett:      Attended the SouthGrow meeting and Strat Planning Meeting
- Councillor  
Payne:      Attended the Ridge Country Housing meeting.  
                Attended the FCSS Meeting
- Councillor  
Pain:      Attended the Handibus meeting  
                Attended the library board meeting.  
                Attended a zoom for the handibus grant
- Councillor  
Smith:      Did not have any meetings to attend.
- Mayor  
MacCumber:      Attended a Water Meeting  
                        Attended the Mayors and Reeves Meeting  
                        Attended the Quad Healthcare meeting

Correspondence: None to present.

Closed Session: Mayor MacCumber moved to go into closed session at 8:50 pm citing The Revised Statutes of Alberta 2000 Chapter M-26 Section 207 (C). Councillor Smith moved to close the Closed Session at 9:04 pm.

Adjourn: Councillor Smith moved to adjourn at 9:00 pm.



  
MAYOR

  
CAO

CAO Report – Nov 12<sup>th</sup>, 2024

1. Public Works: Paul update – meeting re: back to work – no further update
2. Continued to sit in on the Wednesday water meetings. Also attended a water meeting with the CAO's and Mayors/Reeve of Milk River, Warner, Coutts and The County
3. Attended the Handibus Meeting
4. Helped organize Remembrance Day, it was well attended and a nice service.

OCTOBER 2024 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
<b>BOOK ENTRIES:</b>					
Net Balance from the Previous Month:	\$805,024.45	\$ 18,743.88	\$ -	\$ 28,207.51	\$ 851,975.84
Receipts for the Month	\$ 14,569.99				\$ 14,569.99
Bank Account Interest Earned	\$ 2,868.00	\$ 70.38		\$ 0.77	\$ 2,939.15
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
<b>SUB-TOTALS:</b>	<b>\$ 822,462.44</b>	<b>\$ 18,814.26</b>	<b>\$ -</b>	<b>\$ 28,208.28</b>	<b>\$ 869,484.98</b>
<b>LESS:</b>					
Disbursements for the Month:	\$64,585.75			\$ 1,050.00	\$ 65,635.75
NEW GIC's					\$ 46,499.69
ASFF School Taxes	\$19,134.01				\$ 19,134.01
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/NSF	\$ 26.52				\$ 26.52
Loans Paid:					\$ -
<b>Sub-Totals</b>	<b>\$ 83,746.28</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 83,746.28</b>
<b>NET BALANCE at end of Month:</b>	<b>\$ 738,716.16</b>	<b>\$ 18,814.26</b>	<b>\$ 0.00</b>	<b>\$ 27,158.28</b>	<b>\$ 784,688.70</b>
<b>BANK STATEMENT:</b>					
Balance at end of Month - Bank:	\$ 748,751.61	\$ 18,814.26		\$ 27,158.28	\$ 794,724.15
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 3,691.45				\$ 3,691.45
<b>SUB-TOTALS:</b>	<b>\$ 752,443.06</b>	<b>\$ 18,814.26</b>	<b>0.00</b>	<b>\$ 27,158.28</b>	<b>\$ 798,415.60</b>
<b>LESS:</b>					
Outstanding Cheques:	\$ 13,726.90				\$ 13,726.90
<b>NET BALANCE at end of Month:</b>	<b>738,716.16</b>	<b>\$ 18,814.26</b>	<b>0.00</b>	<b>\$ 27,158.28</b>	<b>\$ 784,688.70</b>
<b>OUTSTANDING CHEQUE LIST:</b>			<b>RECEIPTS FOR THE MONTH:</b>		
Number	Amount				
2024378	\$686.91			Taxes	\$765.00
2024389	\$800.00			utilities	\$7,562.06
2024390	\$2,816.05			Office	\$40.00
2024391	\$1,896.67			Franchises	\$1,916.32
2024395	\$400.00			WCB Payment	\$2,736.61
2024396	\$150.00			well testing	\$1,500.00
2024397	\$300.00			rec hall rent	\$50.00
2024400	\$881.66				<u>\$14,569.99</u>
2024402	\$178.50				
2024404	\$24.40				
2024405	\$5,284.66				
2024406	<u>\$48.80</u>				
2024407	<u>\$259.25</u>				
<b>Total</b>	<b><u>\$13,726.90</u></b>				
				Catholic Cemetery	<u>\$2,067.19</u>
CRAS GIC	<u>\$46,449.69</u>			Cemetery Project	<u>\$94,23available</u>
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 12th DAY OF NOVEMBER 2024					
				 MAYOR	
				 C.A.O.	

## ATTACHMENT FOR NOV 12/24 MEETING

### APPROVE FOR PAYMENT

AMSC	7,313.54	electricity & gas
AMSC	1,869.97	benefits
ATB mastercard	90.87	postage, fire freight
Caro Analytical services	393.75	water testing
County of Warner	1,745.88	top soil seeding on robert kuhl land
County of Warner	500.00	annual regional partnership fee
Milk River home hardware	26.33	antifreeze for outdoor washrooms
Ridge Water Services	1,155.21	Aug 25-Sept 21 contract, 1 pail of chlorine
Ridge Water Services	1,499.61	Sept 22-Nov 2 contract, 1 pail of chlorine
The Govt of Alberta	120.00	land titles
Town of Milk River	1,475.00	October garbage
Village/Ag Society	120.00	water bill
Western Tractor	65.48	bracket, bushing for mower
Zone 3 Business Solutions	76.01	copier maintenance contract
<b>Total</b>	<b>16,451.65</b>	

# Village of Coutts

## Cheque Listing For Council

2025-Jul-2  
2:19:17PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2024387	2024-10-15	ROLFE, LORI A				
2024388	2024-10-15	BYRTUS, JENELLE				
2024389	2024-10-15	GOLDSMITH, PAUL				
2024390	2024-10-30	ROLFE, LORI A				
2024391	2024-10-30	MACCUMBER, KELLY J				
2024392	2024-10-30	JOHNSON, TRACY				
2024393	2024-10-30	MACCUMBER, SCOTT				
2024394	2024-10-30	PAYNE, MEGAN				529.15
2024395	2024-10-30	WILLETT, JIMMY				199.50
2024396	2024-10-30	SMITH, TANYA				400.00
2024397	2024-10-30	PAIN, STEPHEN				150.00
2024398	2024-10-30	BYRTUS, JENELLE				300.00
2024399	2024-10-30	GOLDSMITH, PAUL				
2024400	2024-10-30	ATB FINANCIAL	oct 24 rrsp	OCT 2024 RRSP	881.66	881.66
2024401	2024-10-30	BYRTUS, JENELLE	BONUS oct 24 mileage	BONUS MILK RIVER X 6	500.00 146.40	646.40
2024402	2024-10-30	GLENN'S PLUMBING & HEATING	3188	SERVICE FURNACE & BOILER C	178.50	178.50
2024403	2024-10-30	MACCUMBER, SCOTT	oct 24 mileage	MILK RIVER, LETHBRIDGE	158.60	158.60
2024404	2024-10-30	PAIN, STEPHEN	oct 24 mileage	MILK RIVER	24.40	24.40
2024405	2024-10-30	RECEIVER GENERAL FOR CANADA, CANADA RE	oct 2024	REMITTANCE	5,284.66	5,284.66
2024406	2024-10-30	ROLFE, LORI ANNETTE	oct 24 mileage	MILK RIVER X 2	48.80	48.80
2024407	2024-10-30	WILLETT, JIMMY	oct 24 mileage	TABER, TABER/COALDALE	259.25	259.25

**Total 20,938.29**

\*\*\* End of Report \*\*\*