

MINUTES OF THE May 14th, 2024 VILLAGE OF COUTTS SPECIAL MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 5:30 PM

Present: Mayor MacCumber, Councillors Pain, Smith, Payne, Willett, and CAO Rolfe. Also present Hayden Wilde with Mercer, Wilde, Moltz Accountants

Meeting: Called to order at 5:30pm by Mayor MacCumber.

Agenda: Councillor Payne moved to accept the agenda as presented. Carried unanimously.

Delegate:

Hayden
Wilde:

Hayden presented the 2023 year end financial statements. They have determined that all accounting for the year has been done to acceptable accounting practices and feels we are in a good financial position. He went through the various statements. Hayden left after his presentation.

Councillor Pain moved to accept the 2023 year end financial statements as presented by Hayden Wilde. Carried unanimously.

2024

Budget

Review:

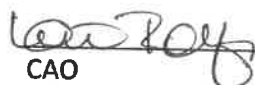
CAO Rolfe presented the Operating and Capital Budget. Discussion was held regarding the revenues and expenses that can expect to be seen this year.

Councillor Smith moved to accept the 2024 Operating and Capital Budget as presented. Carried unanimously.

Adjourn: Mayor MacCumber moved to adjourn at 6:05 pm.



Mayor



CAO



Village of Coutts
Box 236
Coutts, AB
T0K 0N0
403-344-3848
Email: vilcouth@telus.net

April 24, 2024

SPECIAL COUNCIL MEETING NOTICE
MAY 14, 2024 – 5:30 pm

AGENDA ITEMS

- 1)2023 YEAR END PRESENTATION**
- 2)2024 BUDGET REVIEW**

MINUTES OF THE MAY 14th ,2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors, Pain, Smith, Payne, Willett and CAO Rolfe. Also present Marion Carlson – Chief Mountain Solid Waste Commission, Phil Wright – Milk River Cable, Sharlene Thielen, Jaylyn Myers, Jaime Galts, Dena Slezina, Michael Glaesener and Jacklyn Cameron.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Payne moved to accept the agenda as presented. Carried unanimously.

Delegates:

Marion

Carlson: Marion is the SEO for the Chief Mountain Solid Waste Commission; she gave an update on their operations and projects for the future. Marion left after her presentation at 7pm

Phil Wright: Phil Wright is the president of the Milk River Cable Club. He came to pitch and idea of installing a hot spot in Coutts for public access, and wondered if the Village would partner with them to apply for a grant. Phil left after his presentation at 7:20pm

Sharlene

Thielen: Sharlene came to ask questions again about cats and unsightly yards and what was being done about them. A lot of discussion was had about possible solutions. Sharlene, Jaylyn, Jaime and Dena left after Sharlene's presentation.

Minutes: Councillor Payne moved to accept the April 2024 regular meeting minutes as presented. Carried Unanimously.

Old Business:

CAO Report: CAO Report is attached. Councillor Smith moved to accept the CAO report as presented. Carried unanimously.

Tax Sale The land titles for the vacant lots has been received. For Sale signs will be going up soon.

Website: Quotes are being sourced.

Public

Works: Paul Goldsmith is still off on WCB, waiting on an appointment with a specialist.

Lethbridge
Community

Foundation: Our Grant application has been accepted for some Fire Department equipment in the amount of \$15,000.00

Cats: Information has been obtained from the SPCA on what is needed if we trap cats for rehoming. Because of the regulations, Council has decided not to trap at this time.

Financial Statement: The April 2024 Financial Statement was presented and discussed. Councillor Payne moved to approve the April 2024 Financial Statement as presented. Carried unanimously.

Accounts Payable: The accounts payable was distributed and discussed. Councillor Willett moved to pay the accounts payable. Carried unanimously.

New Business

Carbon Tax Letter of Support: More information is being gathered before drafting a letter of support.

Seniors Week: Seniors week is June 3-9th. Councillor Smith moved that the Village of Coutts recognize Seniors week, and host a coffee/squares hour to celebrate and have CAO Rolfe make the arrangements. Carried unanimously.

Telus: Telus internet has bought out Shockware. They have requested that we participate in a contract with them that will allow them to leave the antennas on the water tower. Councillor Pain moved that the Village of Coutts enter into a contract with Telus to allow them access to mount their antennas on the water tower to allow internet access to our residents. Carried unanimously.

Bylaw 594
Bylaw 595: After reviewing the budget Councillor Willett moved for 1st reading of Bylaw 594, the Bylaw that sets the Property Tax Mill Rate rate for 2024. Carried unanimously. Councillor Payne moved for 2nd reading of Bylaw 594, Property Tax Mill Rate bylaw for 2024. Carried unanimously. Councillor Smith moved for 1st reading of Bylaw 595, the bylaw that sets the Frontage Tax rates for 2024. Carried unanimously. Councillor Pain moved for 2nd reading of Bylaw 595, Frontage Tax rates for 2024. Carried unanimously.

Milk River Cable: Discussion about the proposal from Milk River Cable regarding a community hotspot was held. Councillor Willett moved that the Village of Coutts partner with The Milk River Cable Club in making an application to the Lethbridge Community Foundation for a grant to install a hot spot in Village of Coutts. Carried unanimously.

Committee Reports:

Councillor Smith: Attended the Quad Meeting in Milk River

Councillor Willett: Attended the Ec Dev conference in Kananaskis
Attended the Quad Meeting in Milk River
Attended the SouthGrow Quarterly Meeting and Executive Meeting

Councillor

Pain: Attended 2 Handibus meetings
Attended the Seniors Meeting in Coaldale
Attended the Quad Meeting in Milk River
Attended a zoom meeting regarding the Fire Dept
Attended the Coutts Fire and Rescue Meeting
Attended the Fire Counsel Zoom Meeting

Councillor

Payne: Attended The Quad Meeting in Milk River
Attended the Ridge Country Housing Meeting in Raymond

Mayor

MacCumber: Attended the Rec Board AGM
Attended the RPAP Zoom meeting
Attended the Quad Meeting in Milk River
Attended a meeting with IBET
Attended the South Zone meeting update
Attended a webinar with the College of Physicians
Attended the Mayors and Reeves Meeting
Attended the Healthcare Retention Meeting.

Correspondence: Request from the Government to release the information from the FOIP request regarding Federal Grants. Information will be released.

Closed Session: Not Requested at this time

Adjourn: Councillor Payne moved to adjourn at 9:50 pm.


MAYOR


CAO

CAO Report – May 14th, 2024

1. Public Works: Paul has hurt his knee shovelling; he is off until at least the 15th on WCB
Getting ready for spring work, no word on the truck. It will be towed out to Devan's Shop so he has a better opportunity to work on it.
2. Finished up the Year End
3. Worked on the 2024 Budget
4. Working on Coutts Day....Working on float ideas
FCSS will do kids games
We will do hot dogs in the Park
There will be no additional entertainment this year, however the Rodeo Club will be having a local fun rodeo starting at 1pm Saturday, with the regular Rodeo following.
Ball Tournament is also happening.

Attended the Handibus AGM and Regular meeting. All positions remained the same.

Attended the Quad Council Meeting

Attended the AB Munis Webinar - Election Act Bill 20

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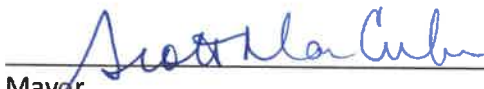
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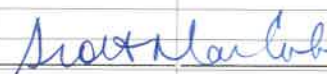


Mayor



CAO

April 2024 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS																																																																																				
BOOK ENTRIES:																																																																																									
Net Balance from the Previous Month:	\$439,762.27	\$ 18,279.72	\$ -	\$ 37,073.93	\$ 495,115.92																																																																																				
Receipts for the Month	\$ 23,223.45				\$ 23,223.45																																																																																				
Bank Account Interest Earned	\$ 1,921.77	\$ 79.63		\$ 1.11	\$ 2,002.51																																																																																				
GIC Matured + interest CRAS Interest					\$ -																																																																																				
Loans Received:					\$ -																																																																																				
SUB-TOTALS:	\$ 464,907.49	\$ 18,359.35	\$ -	\$ 37,075.04	\$ 520,341.88																																																																																				
LESS:																																																																																									
Disbursements for the Month:	\$46,455.57				\$ 46,455.57																																																																																				
NEW GIC's																																																																																									
ASFF School Taxes					\$ -																																																																																				
Transfer to AMIP chequing					\$ -																																																																																				
Revolving Loan Interest / Bank Fees/NSF	\$ 26.76				\$ 26.76																																																																																				
Loans Paid:					\$ -																																																																																				
Sub-Totals	\$ 46,482.33	\$ -	\$ -		\$ 46,482.33																																																																																				
NET BALANCE at end of Month:	\$ 418,425.16	\$ 18,359.35	\$0.00	\$ 37,075.04	\$ 473,859.55																																																																																				
BANK STATEMENT:																																																																																									
Balance at end of Month - Bank:	\$ 433,603.33	\$ 18,359.35		\$ 37,075.04	\$ 489,037.72																																																																																				
Balance at end of Month - Investments:					\$ -																																																																																				
CASH ON HAND at End of Month:	\$ 6,476.33				\$ 6,476.33																																																																																				
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Outstanding Cheques:	\$ 21,654.50				\$ 21,654.50																																																																																				
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 C.A.O.																																																																																									

Village of Coutts

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Cheque Listing For Council

2024-May-14
2:47:29PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2024145	2024-04-15	ROLFE, LORI A				
2024146	2024-04-15	BYRTUS, JENELLE				
2024147	2024-04-15	GOLDSMITH, PAUL				
2024148	2024-04-29	ROLFE, LORI A				
2024149	2024-04-29	MACCUMBER, KELLY J				
2024150	2024-04-29	THIESSEN, KELLY				
2024151	2024-04-29	JOHNSON, TRACY				
2024152	2024-04-29	MACCUMBER, SCOTT				857.85
2024153	2024-04-29	PAYNE, MEGAN				346.06
2024154	2024-04-29	WILLETT, JIMMY				250.00
2024155	2024-04-29	SMITH, TANYA				440.58
2024156	2024-04-29	PAIN, STEPHEN				450.00
2024157	2024-04-29	BYRTUS, JENELLE				
2024158	2024-04-29	GOLDSMITH, PAUL				
2024159	2024-04-29	ATB FINANCIAL	APRIL 2024	PAYMENT APRIL 2024 RSP	881.66	881.66
2024160	2024-04-29	BYRTUS, JENELLE	APRIL 24 MILEAGE	PAYMENT APRIL 2024 MILEAGE MILK RIVER	219.60	219.60
2024161	2024-04-29	GOLDSMITH, PAUL	APR 24 MILEAGE	PAYMENT MILK RIVER X 1	24.40	24.40
2024162	2024-04-29	MACCUMBER, SCOTT	APR 24 MILEAGE	PAYMENT MR, LETHBRIDGE X 2	292.80	292.80
2024163	2024-04-29	PAIN, STEPHEN	APR 24 MILEAGE	PAYMENT MILK RIVER X 2	48.80	150.56
			cemetery suppli	SOIL	101.76	
2024164	2024-04-29	PAYNE, FLORENCE MEGAN	APR 24 MILEAGE	PAYMENT MILK RIVER	24.40	24.40
2024165	2024-04-29	RECEIVER GENERAL FOR CANADA, CANADA RE	APRIL 2024	PAYMENT APRIL 2024 REMITTANCE	5,143.90	5,143.90
2024166	2024-04-29	SMITH, TANYA RENEE	APR 24 MILEAGE	PAYMENT MAGRATH, MILK RIVER	146.40	146.40
2024167	2024-04-29	WILLETT, JIMMY	APR 24 MILEAGE	PAYMENT MILK RIVER, WARNER	70.76	70.76
2024168	2024-05-01	TELUS	MAY 24 GOMEC	PAYMENT GOMEC PHONES	330.38	374.85
			MAY 24 SG LINI	SG 911 LINE	44.47	

Total 21,397.06

*** End of Report ***

ATTACHMENT FOR MAY 14/24 MEETING

APPROVE FOR PAYMENT

ACTI-ZYME	11,344.99 sewer chemicals
AMSC	1,851.42 benefits
AMSC	9,755.33 electricity & gas
ATB MASTERCARD	653.76 postage, copy paper, paint(rec board will pay back \$460)
CARO	393.75 water test
CRAS	125.00 gym rent pd to village in error
DESIGN SIGNS	158.03 cemetery sign
HERITAGE HANDI BUS	1,840.00 2024 operating share
MR HOME HARDWARE	314.37 pavement patch
ORRSC	500.00 2024 regional assessment review board fees
ORRSC	500.00 2024 chinook sdab fees
RIDGE AUTO	8.27 spark plug
RIDGE COUNTRY HSING	6,624.51 annual requisition
RIDGE WATER SERVICES	2,506.56 Feb 25-Apr 20 contractor costs, 1 pail chlorine
SOC TO PREVENT DUTCH ELM	15.00 membership fee
TELUS	102.53 cell phones
TELUS	28.77 fire siren
TOWN OF MILK RIVER	1,475.00 April garbage
VILLAGE/AG	120.00 May-June water bill
WESTECH	194.25 portable toilet rental
ZONE 3	53.40 copier contract
TOTAL	38,564.94