

MINUTES OF THE January 9, 2024 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM

Present: Mayor MacCumber, Councillors Willett, Pain, Smith, Payne, and CAO Rolfe.

Meeting: Called to order at 6:30pm by Mayor MacCumber.

Agenda: Councillor Payne moved to accept the agenda as presented. Carried unanimously.

Minutes: Councillor Pain moved to accept the December 2023 regular meeting minutes as presented. Carried Unanimously.

Old Business:

CAO Report: CAO Report is attached. Councillor Smith moved to accept the CAO report as presented. Carried unanimously.

Yards: CPO's are monitoring a couple yards, and will follow up in the spring.

Tax Sale Working with a Real Estate Agent to provide better market values and get the properties listed.

MR Water Study: The study is still on going. Nothing new to discuss.

Water Meters: Still working on.

Lethbridge Community Foundation: The lights have been installed and are great!

Website: Being worked on.

Financial Statement: The December 2023 Financial Statement was presented and discussed. Councillor Payne moved to approve the December 2023 Financial Statement as presented. Carried unanimously.

Accounts Payable: The accounts payable was distributed and discussed. Councillor Payne moved to pay the accounts payable. Carried unanimously.

New Business

Operating Loan 2024

Bylaw 593 Councillor Smith moved for first reading of Bylaw 593 being the Operating Loan Bylaw for 2024. Carried. Councillor Pain moved for second reading of Bylaw 593 being the Operating Loan Bylaw 2024. Carried. Councillors Payne and MacCumber declined to comment or vote due to them both working at ATB.

Drought
Conditions

Ahead: Letter from Minister Rebecca Shultz on the possibility of a drought for the 2024 spring/summer. We do have a drought/water conservation plan in place (Bylaw 555).

Fire

Department: Mark Stanford has stepped down as the Chief. The new Chief is Jan Johnson. The motion for this was made earlier. Mark will remain on the department as Deputy Chief.

Water Breaks: We had 2 water breaks over the last couple of weeks. Both were repaired timely and will be submitted for grant funding under MSI Capital.

All

Council: There is an All Council meeting in Stirling on February 26. All to attend, except CAO Rolfe.

Christmas
Party:

Councillor Smith moved to hire Pam Court to cater the party at \$30/plate. Carried.

Letter of
Support:

Councillor Payne moved to send a letter of support to the County of Warner with the CoWrep to apply for funding for training opportunities. Carried.

Office

Computers: The office computers are in need of replacement. CAO Rolfe secured a quote from Microage in Lethbridge. Councillor Payne moved to purchase 2 computers for \$3682 + GST including data transfer from Microage in Lethbridge. Carried.

Meeting

Remuneration: There are some council committees that pay their own meeting fees. Mayor MacCumber moved that for meetings that are paid direct by committees, the Village will compensate the difference between that meeting and our regular meeting pay of \$150.00. Carried.

Mayors

& Reeves: Councillor Smith moved to pay the increase in membership dues to the Mayors and Reeves committee of \$200/year. Carried.

Committee Reports:

Councillor
Willett:

Attended the SouthGrow Quarterly Meeting

Councillor
Payne:

Attended the Ridge Country Housing Meeting

Councillor
Pain:

Attended the Coutts Fire and Rescue Meeting
Attended the Handibus Meeting

Councillor

Smith: Attended the Chief Mountain Solid Waste Commission Meeting

Mayor

MacCumber: Attended the Town Hall with MP Motz
Attended the Healthcare Professionals Meeting
Attended the Mayors and Reeves Meeting
Attended The Milk River Watershed Meeting

Correspondence: None at this time.

Closed Session: Not Requested at this time

Adjourn: Councillor Smith moved to adjourn at 9:10 pm.

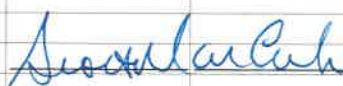

MAYOR


CAO

CAO Report – Jan 9th, 2024

1. Public Works: Nellie worked with the contractor over the holiday, good learning experience. They finished the barricades, did some general clean up, etc
2. Festival of Lights...small attendance (50ish) but was still a good time was held by all.
3. Working on Tax Forfeitures.
4. Main Line Water Break on Boxing Day, work went smoothly with Jenex, I was out of town, but kept in touch with the workers on site. We are back to normal, and Sweetgrass should be back to fully operational as of today.
5. Another water break today. Took most of my morning on the phone, keeping in touch with Paul and Nellie, and those that would be affected without water. Jenex has been great!
6. Both breaks will be submitted under the CCBF Grant. (former gas tax)

December 2023 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$527,863.47	\$ 17,959.44	\$ -	\$ 32,117.52	\$ 577,940.43
Receipts for the Month	\$ 65,207.16			\$ 14,952.00	\$ 80,159.16
Bank Account Interest Earned	\$ 2,360.92	\$ 80.83		\$ 1.03	\$ 2,442.78
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 595,431.55	\$ 18,040.28	\$ -	\$ 47,070.55	\$ 660,542.37
LESS:					
Disbursements for the Month:	\$87,827.80			\$ 10,000.00	\$ 97,827.80
NEW GIC's					
ASFF School Taxes	\$19,571.25				\$ 19,571.25
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/NSF	\$ 26.92				\$ 26.92
Loans Paid:					\$ -
Sub-Totals	\$ 107,425.97	\$ -	\$ -	\$ 10,000.00	\$ 117,425.97
NET BALANCE at end of Month:	\$ 488,005.58	\$ 18,040.28	\$0.00	\$ 37,070.55	\$ 543,116.41
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 497,131.77	\$ 18,040.28		\$ 37,070.55	\$ 552,242.60
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 2,580.49				\$ 2,580.49
SUB-TOTALS:	\$ 499,712.26	\$ 18,040.28	0.00	\$ 37,070.55	\$ 554,823.09
LESS:					
Outstanding Cheques:	\$ 11,706.68				\$ 11,706.68
NET BALANCE at end of Month:	488,005.58	\$ 18,040.28	0.00	\$ 37,070.55	\$ 543,116.41
OUTSTANDING CHEQUE LIST:			RECEIPTS FOR THE MONTH:		
Number	Amount				
2023463	\$1,205.40		Utilities		\$5,633.39
2023480	\$360.49		Taxes		\$4,474.97
2023481	\$51.15		Office		\$170.00
2023483	\$150.00		Rec Wage Share		\$5,000.00
2023486	\$300.00		Cnty Rec Grant/Vlg		\$11,544.00
2023495	\$24.40		Library Grant Lights		\$6,900.00
2023503	\$102.53		Rec Brd mower		\$5,000.00
2023504	\$1,475.00		CRAS Grant		\$24,000.00
2023505	\$65.63		Franchise		\$2,484.81
2023506	\$270.34	Outstanding Cheque	Penny rounding		-\$0.01
2023507	\$708.57		Total		\$65,207.16
2023508	\$1,444.80				
2023509	\$150.00				
2023510	\$5,204.12				
2023511	\$194.25				
Total	\$11,706.68				
CRAS GIC	\$44,376.10		Catholic Cemetery		\$2,067.19
			Cemetery Project		\$244.73 Available
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 9th DAY OF Jan 2024					
				MAYOR	
				C.A.O.	

Village of Coutts

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Cheque Listing For Council

2024-Jan-8
2:26:21PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2023478	2023-12-27	ROLFE, LORIA				
2023479	2023-12-27	MACCUMBER, KELLY J				
2023480	2023-12-27	THIESSEN, KELLY				
2023481	2023-12-27	JOHNSON, TRACY				51.15
2023482	2023-12-27	MACCUMBER, SCOTT				531.18
2023483	2023-12-27	PAYNE, MEGAN				150.00
2023484	2023-12-27	WILLETT, JIMMY				250.00
2023485	2023-12-27	SMITH, TANYA				299.50
2023486	2023-12-27	PAIN, STEPHEN				300.00
2023487	2023-12-27	BYRTUS, JENELLE				
2023488	2023-12-27	GOLDSMITH, PAUL				
2023489	2023-12-20	ATB FINANCIAL	DEC 2023 RRSI	PAYMENT DEC 2023 RRSP	1,076.40	1,076.40
2023490	2023-12-20	BYRTUS, JENELLE	DEC 2023 MILE	PAYMENT MILK RIVER X 6	146.40	146.40
2023491	2023-12-20	COUTTS & DISTRICT RECREATION BOARD	requisitions	PAYMENT COUNTY & VILLAGE	14,952.00	14,952.00
2023492	2023-12-20	GLENN'S PLUMBING & HEATING	3016	PAYMENT INSTAL NEW SINK DRAIN MENS	149.10	149.10
2023493	2023-12-20	GOLDSMITH, PAUL	DEC 23 MILEAC	PAYMENT MILK RIVER X 5	122.00	122.00
2023494	2023-12-20	MACCUMBER, SCOTT	DEC 2023 MILE	PAYMENT MILK RIVER X 2	48.80	48.80
2023495	2023-12-20	PAIN, STEPHEN	dec 23 travel	PAYMENT MILK RIVER	24.40	24.40
2023496	2023-12-20	RECEIVER GENERAL FOR CANADA, CANADA RE	dec 2023	PAYMENT DEC 2023	4,647.21	4,647.21
2023497	2023-12-20	SIMPSON PLUMBING LTD.	19416	PAYMENT REPLACE CIRCULATING PUMP A	4,171.98	4,171.98
2023498	2023-12-20	SMITH, TANYA RENEE	DEC 23 MILEAC	PAYMENT LETHBRIDGE	134.20	134.20
2023499	2023-12-20	WILLETT, JIMMY	DEC 23 MILEAC	PAYMENT MAGRATH	122.00	122.00
2023500	2023-12-20	ATB FINANCIAL MASTERCARD	dec 2023	PAYMENT ATB	316.48	316.48
2023501	2023-12-20	TELUS	DEC 23 PHONE dec 23 SG 911	PAYMENT INTERNET PHONES SG LINE	330.38 48.72	379.10
2023502	2023-12-20	TOWN OF MILK RIVER	OCT1-NOV30 V	PAYMENT 5974 M3 WATER OCT 1-NOV 30	6,511.66	6,511.66
2023503	2023-12-31	TELUS	DEC 23 CELL	PAYMENT DEC 23 CELL PHONES	102.53	102.53
2023504	2023-12-31	TOWN OF MILK RIVER	DEC 23 GARBA	PAYMENT DEC 23 GARBAGE	1,475.00	1,475.00
2023505	2023-12-31	MICROAGE COMPUTER CENTRE	24097	PAYMENT COMPUTER HELP	65.63	65.63
2023506	2023-12-31	MILK RIVER HOME HARDWARE		PAYMENT		270.34

Village of Coutts

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
2023506	2023-12-31	MILK RIVER HOME HARDWARE	2501351	PARTS FOR BARRICADE	142.34	270.34
			2501380	BALLAST	41.99	
			2501394	BALLAST, PLUG	49.64	
			2501502	TOILET GASKETS	10.16	
			2501533	TOILET GASKET REC HALL	(4.19)	
			2501555	MOUSE TRAPS	15.72	
			2501577	HOSE FOR SINKS	20.98	
			2501579	HOSE FOR SINKS IN CC	(6.30)	
2023507	2023-12-31	NOBLE'S HEAVY DUTY & AG REPAIR	4917	PAYMENT REPAIR GENERATOR AT WATER	708.57	708.57
2023508	2023-12-31	RIDGE WATER SERVICES COMMISSION	841	PAYMENT OCT 22-DEC 2 OPERATOR COST	1,444.80	1,444.80
2023509	2023-12-31	RIDGE REGIONAL PUBLIC SAFETY SVCS	104	PAYMENT DOG COMPLAINT MARCH 2023	75.00	150.00
			109	DOG COMPLAINT MAY 2023	75.00	
2023510	2023-12-31	SOUTHERN IRRIGATION	578443	PAYMENT 100 FT PIPE FOR REGIONAL LINI	2,890.76	5,204.12
			578502	120 FEET PIPE FOR REGIONAL L	2,313.36	
2023511	2023-12-31	WESTECH SANITATION SYSTEMS LTD.	60745	PAYMENT TOILET RENTAL	194.25	194.25

Total 53,039.93

*** End of Report ***

ATTACHMENT FOR JAN 9/24 MEETING

APPROVE FOR PAYMENT

AMSC	1,851.42	JANUARY BENEFITS
BENCHMARK	2,154.34	JAN-MARCH ASSESSMENT FEES
COURT, PAM	300.00	DEPOSIT FOR CHRISTMAS PARTY MEAL
FEDERATIN OF CDN MUN	145.92	MEMBERSHIP
JENEX	7,856.74	EXCAVATION, HYDROVAC, GRAVEL-REGIONAL WATER LINE REPAIRS
MACCUMBER, SCOTT	100.76	PICKLE BALL NET
MILK RIVER CABLE	2,519.40	INTERNET/PHONE
PRAIRIE ROSE LODGE	200.00	DONATION FOR LODGE PAID THROUGH VILLAGE
TABER ADULT LEARNING	125.00	FIRST AID COURSE-NELLIE
TELUS	28.77	FIRE SIREN
WESTERN CANADA WELDING	24.94	TANK RENTAL
ZONE 3	33.71	COPIER CONTRACT
TOTAL	15,341.00	